



ROBERT M. WILSON
Mayor

ROGER SWEET
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS
Municipal Office

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MANOLITO SANCHEZ
Trustee
DAVID RYAN
Trustee
DR. JULIETTE MULGREW
Trustee

Minutes for the Regularly Scheduled Council Meeting
June 21, 2017 6:00 p.m.
Village Council Room

1. Call to Order

The meeting was called to order at 6:00 p.m. Present at the meeting were: Mayor Bob Wilson, Mayor Pro-Tem Roger Sweet, Trustees Ryan and Mulgrew, Clerk/Treasurer Dickey, Chief Nuñez, new Reserve Officers Kurt Carlson and Ernie Gallegos, Judge Patterson, Librarian Phillips, Mary Street, Erica Asmus-Otero, Joy Bandy, Leone Wilson, Tanya Struble, Fred Simmak, Cheryl Denney, Jim Forcier-Call, and Roxanne Blatz of AECOM.

2. Pledge of Allegiance

The Mayor led the Pledge of Allegiance

3. Swearing In of Dr. Juliette Mulgrew as Trustee

Judge Patterson conducted the swearing-in of Dr. Juliette Mulgrew, who took her Oath of Office.

4. Approval of Agenda

Mayor Pro-Tem Sweet made a motion to approve the agenda, moving Liquor Licenses for July 4th and Volunteer of the Year to #6. Trustee Ryan seconded and the motion carried unanimously.

5. Approval of Minutes from the May 19th Meeting

Trustee Ryan moved that the minutes from the May 19th meeting be approved. Trustee Mulgrew seconded and the minutes were unanimously approved.

6. Presentation by Joy Bandy on July 4th Plans

- a. *Ms. Bandy said that the event planning is coming along well. There are approximately 20 vendors. Two are food vendors, 2 are children's booths, 1 is an educational booth, and the remainders are arts & crafts type vendors. There will be a 16' tall waterslide because this year there is more emphasis on children's activities. Ms. Bandy said that for the parade, there are three floats so far, plus all the service vehicles (fire*

trucks, etc.). She asked for Sponsors' Banners to be delivered to the Village ASAP, and that she had received the banner that will hang over both lanes of Hwy. 4. Ms. Bandy is seeking a new person to step into the role of Event Planner, and let the council know that this is her last year for 4th of July and Trail Sale. Fred Simmak said he could help stage the parade, as well as letting the Volunteer of the Year ride in his convertible during the parade.

- b. Trustee Ryan moved that the Friends of the Library be named Volunteers of the Year, and that an honorary mention be made for Pam Grider for her years of service. Mayor Pro-Tem Sweet seconded the motion and the council approved it with no opposition.
- c. Ms. Bandy explained that she would have Ponderosa Winery and a brewery serving wine and beer in the skate park and that she had volunteers to check ID's. She asked that the council grant authorization to Mayor Wilson to sign the Special Permits. Trustee Ryan moved that this authorization be given. Mayor Pro-Tem Sweet seconded, and the motion was unanimously approved.

7. Presentation by Erica Asmus-Otero on .org website
Ms. Asmus-Otero gave the council a powerpoint presentation explaining the process behind the development of the new website. She outlined the steps taken to perform the marketing analysis, the strategies used and how the website was built. The marketing team decided to do a photo contest through the website to encourage involvement and to build a "library" of images that can be used to promote Jemez Springs. There are also traditional ads. Ms. Asmus-Otero encouraged business involvement (such as special rates, etc.) in the Enchanted 8, which is a set of road trips through different regions of the state and is being promoted by the NM Department of Tourism. There are several other promotional efforts, which she explained. Sandoval Tourism Alliance helps us to be able to use billboards and electronic ads at the Albuquerque Sunport at a minimal cost, and the Regional Marketing Board is a resource Ms. Asmus-Otero can use to help get local talents/products noticed. The next set of marketing efforts were described, including the possibility of a National Geographic Press Trip, increasing the Jemez Valley's online and social media presence, and others. Ms. Asmus-Otero then demonstrated the features of the .org website and gathered feedback for future improvements.

8. Reports Submitted/Not Submitted
- a. Maintenance-Submitted
 - b. Bath House-Submitted
 - i. Approval of new hires and resignations-The Mayor informed the council about the following personnel changes: Hazel Bucholz has resigned as attendant, and two new attendants have been hired: Eulateria "E" Patino and Dominique Loretto
 - c. Library-Submitted

- d. Court-Submitted
- e. Wastewater-Submitted
- f. Police Chief-Submitted
 - i. Approval of new hires-*Chief Nuñez introduced Kurt Carlson and Ernie Gallegos. Mr. Carlson is a nationally recognized firearms instructor, and Mr. Gallegos brings a wealth of previous law enforcement experience to the job. Neither man is Certified, meaning they act only as backup, traffic control, and other support and cannot arrest or give citations. The council welcomed Mr. Carlson and Mr. Gallegos.*
- g. Planning & Zoning Committee-Not Submitted
- h. Fire Department-*Ms. Dickey explained that Fire Chief Dwyer did report verbally, but was not able to attend the meeting or submit a written report because he is very busy following the Cajete Fire.*
- i. Lodgers' Tax Board-Not Submitted

Trustee Ryan moved that the resignation and the new hires be accepted. Trustee Mulgrew seconded and the personnel changes were unanimously accepted.

- 9. Village Clerk's Report-*Ms. Dickey reported that the main sources of revenue in May were Administrative Fees and GRT. May's GRT were very low, but in June things seem to have picked up. At the end of May there was still a large reimbursement from the library grant outstanding, however this has since been received. The Police and Volunteer Fire Departments are trying to completely expend their LEPP and Fire funds by then end of the Fiscal Year.*

- 10. Resolution 2017-009 Authorizing Certain Banking Operations (Adding Dr. Mulgrew as a Signatory Authority)
Trustee Ryan moved that the council approve Resolution 2017-009. Mayor Pro-Tem seconded. A roll-call vote was taken with the following results: Mayor Wilson-aye, Mayor Pro-Tem Sweet-aye, Trustee Mulgrew-aye, Trustee Ryan-aye. The resolution was unanimously approved.

- 11. Resolution 2017-010 Authorizing Mayor Wilson to vote on behalf of the Village during JMEC Elections/Meetings
Trustee Ryan moved that Resolution 2017-010 be approved. Trustee Mulgrew seconded, and the resolution was unanimously approved.

12. Upcoming Events

- a. Southwest Racing Gathering at Leyba Land-*Chief Nuñez explained that the planning is going well. There will be 4-6 food vendors and 6-10 non-food vendors (mostly services), and 2 DJ's. He has coordinated with law enforcement and first responder agencies from Bernalillo to Los Alamos, and expects a law enforcement presence of close to 40 officers. Hopefully the event will go smoothly with minimal interruption of normal traffic on*

Highway 4. Chief Nuñez mentioned the fact that Hummingbird scheduled a concert for the same day.

13. Mayor's Report-Mayor Wilson said that he has researched an electronic sign for the Bath House and will seek approval from the P & Z Committee. Fireworks will have to be cancelled in light of the Cajete Fire and since County-wide Stage I fire restrictions have been placed in effect. The Village did not lose either of the bath house grants, and the grants have been unfrozen. We need to begin spending on them so that funds will be committed (and therefore no longer at risk of being clawed back) as soon as possible.
- a. Mayor Pro-Tem-Nothing to report
 - b. Trustee Mulgrew-Trustee Mulgrew asked Roxanne Blatz from AECOM to join the council after the public meeting regarding the DOT Bridge Replacement project. Ms. Blatz was kind enough to attend. She relayed that public input at the meeting was favorable, and that she and the design team will coordinate with JSDWA to protect the water line that may be affected when the bridge is replaced. Negotiations with Johnnie and Ginger Trujillo are going well, and Ms. Blatz did bring up the 1% for the Arts to the design team. Ms. Blatz said that the DOT committed to work on that. Mayor Pro-Tem Sweet asked whether the design team could try to make reclamation efforts post construction better than those that were done when the bridge near the Historic Site was replaced. Trustee Mulgrew thanked Ms. Blatz for her sensitivity and tact and also for staying after the public meeting (held at a separate location) to address the council.
 - c. Trustee Sanchez-Trustee Sanchez was not in attendance.
 - d. Trustee Ryan-Nothing to report.
14. Adjournment-At approximately 9:00 p.m. Trustee Ryan moved that the meeting be adjourned. Mayor Pro-Tem seconded, and the meeting was unanimously adjourned.

Approved:



R. M. Wilson, Mayor



Yvonne Dickey, Clerk/Treasurer